Rommel R. Niebres Jr

March 15, 2021

Steve woke up feeling very down. He does not have an appetite to eat breakfast nor he doesn't want to go to work. He feels there's no sense of going to work or even doing anything else. He just wants to sleep the whole day. He has been feeling this for the past 3 days. Steve tried to report for work and do the tasks assigned to him, but he seems to get things wrong. His quality of his work is not the same as it used to be.

What do you think is happening here?

- I think Steve is facing problems, I don’t know what but I believe the fact it says that “His quality of his work is not the same as it used to be. “means he is a good employee but suddenly something happened that’s why his performance is now low.

If you were Steve's supervisor and you noticed the change in Steve's output after 3 days, what would you do?

- I would confront Steve and ask what’s the problem. Depending on his answer I will take initiative to help him in every way possible.

If you were Steve, how are you going to communicate this to your supervisor and teammates?

* For the supervisor, I will own my mistake and admit that It’s completely my fault for not going to work for 3 days. I will share whatever the reason is for not going to work and I will accept any punishment that I will have to face. In the end I will apologize again personally and email depending on our conversation if needed. For my teammates I will apologize for not being helpful for the team and will share information on what happened depending on the level of our relationship. I will not make excuses and I will tell the truth and I will own my mistakes.